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LAGOS STATE GOVERNMENT

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Office of the Head of Service,
Public Service Office,
The Secretariat,
Alausa-Ikeja.

15th May, 2020.

CIRCULAR NO: 051

THE DEPUTY GOVERNOR
THE RT. HONOURABLE SPEAKER OF THE HOUSE OF ASSEMBLY
SECRETARY TO THE STATE GOVERNMENT
HONOURABLE COMMISSIONERS/ SPECIAL ADVISERS
CHIEF OF STAFF
PERMANENT SECRETARIES / TUTORS-GENERAL
CLERK, STATE HOUSE OF ASSEMBLY
STATE AUDITOR-GENERAL
AUDITOR-GENERAL FOR LOCAL GOVERNMENTS
CHAIRMEN, LOCAL GOVERNMENT COUNCILS/ LOCAL COUNCIL DEVT. AREAS
CHAIRMAN, CIVIL SERVICE COMMISSION
CHAIRMAN, HEALTH SERVICE COMMISSION
CHAIRMAN, JUDICIAL SERVICE COMMISSION
CHAIRMAN, AUDIT SERVICE COMMISSION
CHAIRMAN, LOCAL GOVERNMENT SERVICE COMMISSION
CHAIRMAN TEACHING SERVICE COMMISSION
CHAIRMAN, LAGOS STATE HOUSE OF ASSEMBLY SERVICE COMMISSION
CHAIRMAN, LAGOS STATE PENSION COMMISSION
CHAIRMAN, LAGOS STATE INDEPENDENT ELECTORAL COMMISSION
CHAIRMAN, STATE SPORTS COMMISSION
CHAIRMAN, STATE UNIVERSAL BASIC EDUCATION BOARD
CHAIRMAN, LAGOS STATE PRIMARY HEALTHCARE BOARD
EXECUTIVE CHAIRMAN, LAGOS STATE INTERNAL REVENUE SERVICE
HEADS OF EXTRA-MINISTERIAL DEPARTMENTS
CHIEF EXECUTIVE OFFICERS OF PARASTATAL ORGANISATIONS
CHIEF REGISTRAR OF THE HIGH COURT OF LAGOS STATE
HEADS OF TERTIARY INSTITUTIONS
CHIEF MEDICAL DIRECTOR/MEDICAL DIRECTORS OF HOSPITALS
HEADS OF ADMINISTRATION OF LOCAL GOVERNMENTS /LOCAL COUNCIL DEV. AREAS

DEDUCTION OF PUBLIC PROCUREMENT AGENCY ADMINISTRATIVE FEE AND MINISTRY OF JUSTICE AGREEMENT FEE AT SOURCE

To further promote the ease of doing business with Lagos State Government, it is hereby notified for general information that the State Executive Council at the meeting of 30th March, 2020 approved that State Contract Awardees shall no longer be obligated to pay the extant Public Procurement Agency Administrative Fee and Ministry of Justice Agreement Fee before issuance of Letters of Award. Contractors are now to be given the option of having the fees deducted at source before the release of Advance payment.

2. While Contractors retain the option of upfront payment of requisite fees before issuance of Letters of Award, those who prefer deduction of the fees at source (from Advance payment) are to be advised to make the request in writing.
3. Upon a Contractor's request for such concession, the Procuring Entity shall inform the Public Procurement Agency and the State Treasury Office, accordingly.
4. Accounting Officers of all Procuring Entities are hereby enjoined to note the contents of this Circular for compliance and give it the Service-wide publicity it deserves.


Hakeem Muri-Okunola
Head of Service