



**LAGOS STATE GOVERNMENT  
MINISTRY OF HEALTH**

**INVITATION FOR BIDS (IFB)**

**LSMOH- PROCUREMENT OF ANTI-MALARIA DRUGS**

**IFB: LSMOH/G/NCB/003/20**

**Date of Issuance Wednesday 19<sup>th</sup> August, 2020**

**1.0 BACKGROUND**

The Lagos State Ministry of Health has secured necessary approval from Mr. Governor in order to achieve its State Malaria Elimination Programme (SMEP) and promote a Malaria Free Lagos.

**2.0** This National Competitive Bidding (NCB) process as specified by the State Procurement Guidelines is open to all bidders as defined in the Public Procurement Guidelines –www.lagosppa.gov.ng.

**3.0 SCOPE OF WORK**

The Lagos State Ministry of Health now invites sealed bids from eligible contractors for the contract below as detailed in the bidding document:

S N	BID PACKAGE No	PROJECT DESCRIPTIO N	BID SECURI TY	DELIVERY PERIOD
1	LSMH/G/NCB/PAMD /003/20	Procurement of Anti-Malaria Drugs	1%	4 weeks

**Please note that a soft copy of the bidding document will be forwarded to eligible bidder's e-mail.**

**4.0 GENERAL QUALIFICATION REQUIREMENTS FROM INTERESTED PARTIES**

- i. Evidence of Registration with Corporate Affairs Commission (CAC) with inclusion of Certificate of Incorporation and Articles of Association.
- ii. Company profile and Organizational structure with full name of organization and contact person, postal address, telephone/fax numbers, and e-mail addresses.
- iii. Evidence of company tax clearance for the last 3 years (2017, 2018 & 2019)
- iv. Audited financial statements of the company for the years 2017, 2018 & 2019.
- v. Evidence of 3 years development levy for two directors (where applicable)
- vi. Copies of VAT Registration with TIN number and evidences of VAT remittances for the last 3years.
- vii. Evidence of available financing and/or access to credit line.
- viii. Verifiable evidence of 2 similar experiences (within a minimum of 3 years) with government, private or non-governmental organisations. (These should include evidence of satisfactory completion or progress for each experience indicated).
- ix. A sworn Affidavit that all documents submitted is genuine and verifiable.
- x. Evidence of registration with Lagos State Government (PPA) in the **appropriate class**

**5.0 NOTES:**

- a. Additional details are provided in the Bidding Documents.
- b. All claims must be adequately substantiated with documents and must be verifiable.
- c. The Ministry of Health shall deal directly with only the authorized officers of interested companies and not their agents.
- d. This bidding exercise **shall not be** construed as a commitment on the part of the Ministry of Health to award the contracts to anyone or even award any contracts at all.
- e. The Ministry of Health will not be responsible for any cost or expenses incurred by any interested party(ies) in connection with site inspections or responses to this invitation.

**6.0 COLLECTION OF BID DOCUMENTS**

**6.1** A complete set of bid documents (soft copy) in English Language can be obtained on request from the **Procurement Unit, Block 4, 3<sup>rd</sup> Floor Room 313**, The Secretariat, Alausa, Ikeja.

**7.0 SUBMISSION OF BID DOCUMENTS**

**7.1** The Bidder shall:

- Enclose the original in one (1) envelope and all the copies of the Bid in another envelope, duly marking the envelopes as "ORIGINAL" and marked as "COPY."
- The two (2) envelopes shall then be enclosed and sealed in one (1) single outer envelope.
- The inner and outer envelopes shall bear the name and address of the Bidder.  
The outer envelope shall be clearly marked "IFB – Supply of Anti-Malaria Drugs with the bid package number clearly indicated on the outer envelope.

**7.2** All bids should be accompanied with a bid security of 1% of bid price from a reputable **Commercial Bank** or Lagos State Government **Recognized Insurance Company**.

**8.0 BID OPENING**

**8.1** Bids will be opened in the presence of the bidder or bidder's representative who chose to come to the conference room of the Ministry of Health at **12:00pm on Wednesday 2<sup>nd</sup> September, 2020**

**8.2 ADDITIONAL INFORMATION**

- Please note that the submission of these documents in response to this invitation shall not entitle any of the interested parties to any claims against LASG & LSMOH.
- All costs incurred by respondents as a result of this invitation and any subsequent requests for information shall be for the respondent's account only.
- All request for clarifications should be directed to the Head of Procurement via email at **orolatunji@lagosstate.gov.ng** on or before 12:00 hours Wednesday 2<sup>nd</sup> September, 2020.

**8.3 DELIVERY ADDRESS:**

**The Permanent Secretary,  
Block 4, 4<sup>th</sup> Floor,  
The Secretariat  
Alausa, Ikeja  
Lagos, Nigeria**

**8.4** Completed bids should be delivered to the above stated address between the hours of 9:00am to 4:00 pm Nigerian time from Wednesday 19<sup>th</sup>, of August 2020 to 12:00 noon on Wednesday 2<sup>nd</sup>. September, 2020.

**Signed  
PERMANENT SECRETARY  
LAGOS STATE MINISTRY OF HEALTH  
ALAU SA SECRETARIAT**